

## Saturday Playgroup

### Enrollment

- ❖ Complete the application form and forward it along with a crossed cheque payable to **'Super Brace Ltd'**.
- ❖ A non-refundable \$100 application fee of each term is charged.
  - ❖ Enrollment will be confirmed upon receipt of your payment.
- ❖ We do not allow switching courses after the first class commences.

### Refund/Withdrawal

- ❖ Application fee is non-refundable.
- ❖ Once payment is made to secure a space, no refund will be issued.
- ❖ Students who have successfully enrolled in a course and withdrawal before the course commences will be charged 20% of the course fee.

### Absences

- ❖ We regret that we cannot refund, credit or reschedule classes missed.

### Enforced Closures

- ❖ Classes will be cancelled on RED/BLACK rainstorm warnings, and when typhoon signal no. 3 is hoisted. There will be no make-up classes.
- ❖ In the event of an "enforced closure" by EDB, (not weather related) there will be no refunds.

### Health Disclosure

- ❖ If your child suffers from any medical or health condition that may affect his/her performance in the class, please consult your doctor before enrolling your child for the programme. PIPS or instructors will not be held responsible for any accident and/or injuries arising from his/her participation.

All applications will be accepted on a "FIRST COME-FIRST SERVED" basis. Spaces are limited in all classes. We suggest that you apply as soon as possible while spaces are still available. Contact 28126801 for further information.  
Thank you.



## Saturday Playgroup

1 to 2 year olds



### Sample Timetable

15 mins	Welcome / Small Group Activity
15 mins	Circle Time
15 mins	Sensory / Arts and Crafts
15 mins	Physical Play
5 mins	Toilet Time
10 mins	Snack Time <small>(Please prepare your child's own snack and drink)</small>
15 mins	Story / Music and Movement

**Parkview International Pre-School (Kowloon)**  
Podium Level, Kowloon Station,  
1 Austin Road West, Kowloon

Tel: 2812 6801 Fax: 2812 6201  
[www.pips.edu.hk](http://www.pips.edu.hk)





Dear Parents,

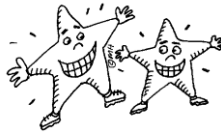
Welcome to PIPS (KLN)

Here at PIPS we offer an enriched and stimulating environment where your child can socialise and interact with his/her peers, make new friends, build confidence, foster independence and cultivate a love for learning. When a child discovers that learning is fun, one can expect that he/she will be passionate about it for life! And that to us, is what we call education.

We hope to have you join our ever-growing PIPS family!

PIPS (KLN)

Saturday Playgroup Details:



Language: English  
Class Size: 12 students per class  
Duration: 1 1/2 hours  
Session 1: 9:00am - 10:30am or  
Session 2: 11:00am - 12:30pm



EVERY SATURDAY, EXCEPT PUBLIC HOLIDAYS AND SCHOOL HOLIDAYS



DATES:

TERM 1:  
OCTOBER TO DECEMBER 2019  
\$4,050 (9 LESSONS) / PER TERM

5/10, 19/10, 26/10;  
9/11, 16/11, 23/11, 30/11;  
7/12, 14/12

TERM 2:  
JANUARY TO MARCH 2020  
\$4,050 (9 LESSONS) / PER TERM

11/1, 18/1;  
15/2, 22/2, 29/2;  
7/3, 14/3, 21/3, 28/3

TERM 3:  
APRIL TO JUNE 2020  
\$4,050 (9 LESSONS) / PER TERM

25/4;  
2/5, 9/5, 16/5, 23/5, 30/5;  
6/6, 13/6, 20/6

AN ATTENDANCE CERTIFICATE WILL BE AWARDED TO THOSE WITH AN ATTENDANCE OF MORE THAN 80%.



## Playgroup Friendly Reminders

Each student is to be accompanied by **\*\*\*ONE ADULT\*\*\*** and **ONLY THIS ADULT** can remain on the school premises. The accompanying adult's role is to assist, interact, and participate with the child in the class.

The **SAME ADULT** is to accompany the student for the **ENTIRE SESSION**.

The accompanying adult must comply with the Playgroup teacher's instructions as well as pay full attention in caring and engaging the student at all times. You are responsible for the child's safety.

Please bring a **NUT-FREE** snack and beverage to each session. Please be reminded that PIPS is a **NUT-FREE** school and nut allergies may lead to severe medical complications.

Students and the accompanying adults are required to **REMOVE THEIR SHOES** before entering the classroom. For hygiene reasons, please wear socks or indoor shoes.

Students who are not well will be asked to stay at home to minimise the risk of infecting others.

Mobile phones must be **TURNED OFF** during the entire lesson.

Photo and video-taking are **PROHIBITED**, except for special events.

Please note that our playgroup classes follow the school's academic calendar.

**These policies are set to ensure a safe and engaging environment for your children.**

**Thank you for your cooperation!**



## Application for Saturday Playgroup 2019 - 2020

### PARTICULARS OF STUDENT

Name (English) \_\_\_\_\_ (Chinese) \_\_\_\_\_

Gender M  F  Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Place of Birth \_\_\_\_\_ Nationality \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

Photo

Home Tel \_\_\_\_\_ Fax \_\_\_\_\_ Language/s spoken at home \_\_\_\_\_

❖ Any other family members attending our school? Yes / No

Name \_\_\_\_\_ Class \_\_\_\_\_ Relationship to Student \_\_\_\_\_

❖ Is your child currently enrolled in PIPS (KLN)

 Yes, class's name \_\_\_\_\_  No, school attending \_\_\_\_\_❖ Allergy or Health Concern \_\_\_\_\_  
\_\_\_\_\_

### PARTICULARS OF PARENTS / GUARDIAN

Name of Father \_\_\_\_\_

Name of Mother \_\_\_\_\_

Father's Mobile \_\_\_\_\_

Mother's Mobile \_\_\_\_\_

Father's Office Tel \_\_\_\_\_

Mother's Office Tel \_\_\_\_\_

Company Name \_\_\_\_\_

Company Name \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

### CLASS APPLIED FOR

Please tick your preference in the table below:

 Term 1  Term 2  Term 3 9:00 a.m. – 10:30 a.m.  11:00 a.m. – 12:30 p.m.

\*\*\* The school will contact you when a space becomes available.

#### Declaration

I hereby agree that I have read and agree to the conditions of registration outlined on this form and release Parkview International Pre-School (Kowloon) from all claims arising from any incident and/or injury which may be caused or arise from participation of the applicant, during any programme held at the school.

Signature of Parent / Guardian \_\_\_\_\_ Date \_\_\_\_\_

**FOR OFFICE USE ONLY**

Date of Application \_\_\_\_\_

Application Fee (Cheque No. \_\_\_\_\_ Amount (\$) \_\_\_\_\_ Receipt No. \_\_\_\_\_)